

DEEP CLEANING CHECKLIST

(Internal Inclusion List) As of January 2024

| ENTRY / HALLWAY | LAUNDRY (If Added) |
|---|--|
| Spot clean walls Dust and remove cobwebs Wipe down skirting boards Clean and dust lighting, switches and fixtures Vacuum and mop entryways and other hard surface floors Wipe down inside and outside of doors Clean cabinets, cupboards, drawers and doors outside Front Door Area – Sweep | Vacuum and mop floor Dust and remove cobwebs Clean windows sills and tracks Wipe down skirting boards Clean and dust lighting, switches and fixtures Clean sink Wipe all counters Clean cabinets, cupboards, drawers and doors outside |
| KITCHEN | BATHROOMS / TOILETS |
| Clean & Scrub cabinets, cupboards, drawers and doors outside Clean oven outside and range hood (outside) Scrub & Clean Cook Top or Cooking Grill. Clean dishwasher outside Clean and shine sink and polish taps Vacuum and mop floor Clean windows skills and tracks Dust and remove cobwebs Clean and dust lighting, switches and fixtures Wipe down skirting boards Damp wipe all kitchen bench tops Appliances clean (In Furnished Properties only) Wipe all counters and empty bins | Spot clean walls Wipe mirrors Clean shower head and Soap dish Vacuum and mop floors and empty bins Clean and descale shower screen and tiles Dust and remove cobwebs Clean & Scrub bathroom sinks and bathtub Clean the toilet inside and outside Clean mirrors and wipe all counters Clean windows sills and tracks Wipe down skirting boards Clean and dust lighting, switches and fixtures Clean cabinets, cupboards, drawers and doors outside |
| BEDROOMS | LOUNGE / DINING ROOM |
| Vacuum carpets Wipe down skirting boards Clean and dust lighting, switches & fixtures Dust and remove cobwebs Clean windows (internal), sills and tracks Spot clean walls Dust and clean fans Wipe down Doors | Clean windows (internal), sills and tracks Clean cabinets, cupboards, drawers and doors outside Wipe down skirting boards Clean and dust lighting, switches and fixtures 'Accessible" Dust and remove cobwebs Vacuum and mop floor Dust and clean fans Spot clean walls and empty bins |
| ADD-ONS | |
| Garage - Vacuum / Sweep Out; clean and dust light and power points Balcony or verandah: area cleared of spider webs/dust. Floors were swept and cleaned with a damp mop. Inside window Outside window Ranch Sider clean Carpet Shampoo (Available on selected locations) | Carpet Step Wash Laundry area clean Range hood filter inside Inside the fridge Inside Oven Clean Ceiling fly poo Wall wipes |
| Copyr | ight Deep Cleaning Checklist by Premium Clean - January 2024 |

Important Notes Regarding Our Deep Cleans

Deep Cleaning Checklist is designed to help you with a thorough and deep cleaning of your house. Cleaners will bring all equipment and chemicals. If you would like to clean special items with special products please let your cleaner and company know.

There's no mention of the inside of cabinets in this checklist. If you have a big shelving system on display, please take everything off first before giving it to the cleaner for a thorough cleaning job.

| WHAT'S NOT COVERED | | |
|--|---|--|
| Removal of stickers or removable hooks Removal or shifting of furniture Ceiling cleaning (can be added) External cleaning (e.g. balcony, external windows, patios)(can be added) Baby/child safety latch/lock removal Rubbish bin cleaning/disposal Any cleaning that would result in damage Wet Wiping Light bulbs, Biohazards High reach areas (Must be within reach of a step ladder) | Blind cleaning Full wall washing - small spot cleaning is completed in most areas as part of our standard clean. (can be added) Intensive garage cleaning - we will vacuum/sweep; and clean light switches & power points as part of our standard clean Garage wall cleaning Garage floor/wall oil stain removal Chandeliers cleaning Animal or Human Waste Gardening and putting dishes away. | |

Tile & Grout Cleaning: Although our cleaners will manually scrub tiled areas as part of a Deep clean we do not specialize in tile and grout cleaning, thus a professional tile and grout clean may be warranted depending on the condition of your tiles and or grout which is a service separate to that of our Deep clean.

Carpet Shampoo Stains: Our Carpet Shampoo services do not include stain removal services. During Carpet Cleaning, the technician will assess the stains and will quote you extra to remove the stain. We do not guarantee 100% on a stain removal process. Sometimes stains can fad up to 80%.

Initial Inspection upon Arrival/Final Walkthrough: When our cleaners first arrive at your property they will perform a walk around (with you if you are present) in order to review the service against the quote provided. Should any changes be required (e.g. additional time is required), we will contact you immediately and before any work is performed. There are some items that need to be dealt with at your end like property rubbish. A professional cleaner may not be able to take this away from your property.

As we always say, it's important to have a walkthrough and sign the final walkthrough checklist on the day of Cleaning. This is crucial as it lets you know if all of our work is up to your standards. Sometimes you may find that your schedule does not align with the end of our cleaning service time. We recommend that you ask a member of your family or friend to take care of the cleaning final walkthrough. If you're not satisfied with the clean and want it redone immediately, please tell the cleaner right away so that we can fix it to avoid any disputes in the future. Our cleaners will happily reclean the addressed areas right away.

If for some reason you are not present for the final walkthrough, or you did not sign that Final Walkthrough Checklist, we will consider our service to be 100% completed. You agreed that we comply with consumer rights.

